



Director of School Support-Bay Area

We are currently seeking a passionate, skilled and committed individual to join Internationals Network as a **Director of School Support** in the California Bay Area.

WHO WE ARE

Our mission is to provide quality education for recently arrived immigrants by growing and sustaining a strong national network of innovative public secondary schools, while broadening our impact by sharing proven best practices and influencing policy for multilingual learners (MLLs) nationally.

English Language Learners represent nearly 10% of the US public school population. Across the US, immigrant MLLs graduate high school at among the lowest rates and dropout at among the highest of all student subgroups. Internationals Network for Public Schools is the only school development and support organization that specifically addresses the educational needs of this population. Based on 33 years of experience, Internationals Network has proven methods for tailoring the core principles encompassing instruction, culture, structure, and leadership—to effectively serve this population.

We partner with public schools, districts, community organizations, and others to design, open and support schools and provide professional development and resources to educators.

WHAT YOU'LL DO

The **Director of School Support-Bay Area** will be responsible for overseeing grant-funded and fee-for-service initiatives for schools affiliated with Internationals Network for Public Schools and other public middle and high schools in the California Bay Area. A major area of responsibility is overseeing programs providing structural and instructional supports to the current network of four International schools and academies in the Bay Area. Currently, these services include, but are not limited to, monthly meetings of principals, instructional coaching, school intervisitations, and professional development workshops and conferences. The Director of School Support -Bay Area will also coordinate cross-network initiatives as needed.

The Director of School Support-Bay Area will report directly to the Co-Executive Directors and will work collaboratively with the other members of the program team including the Director of Professional Development Services, the Director of Research & Innovation, the Director of School Development, the Director of School Support-NY and the Director of School Support-DC Metro Area. They will identify areas of need, market Internationals Network's services to schools in the Bay Area, write proposals, create budgets, execute contracts, and conduct ongoing assessment of services provided to schools to ensure high quality.

YOUR SPECIFIC RESPONSIBILITIES INCLUDE:

- Collaborate with school leaders in the Bay Area to identify areas of strength as well as areas of need that can be supported by Internationals services.
- Collaborate with Director of Professional Development to strategize, coordinate, and deliver contracted services to schools within Internationals Network including:
 - Principal meetings
 - Annual leadership retreat
 - School intervisitations
 - Bay Area Coaches Collaborative
 - Summer Institute
 - Inquiry based instructional coaching
 - Leadership Coaching
- Collaborate with the Director of Research and Innovation to use data proactively for impact assessment and strategic planning with school and district leaders.
- Advocate on behalf of schools, academies and partners to ensure they are able to implement the Internationals Approach and best practices for serving multilingual learners. Efforts include but are not limited to: assessment, hiring, scheduling, instruction, curriculum, professional development and student support.
- Document learning from schools and academies in the region.
- Collaborate with the Director of School Development to support the development of new schools or academies within the region.
- Establish, negotiate, and maintain contacts with schools and school leaders serving significant numbers of multilingual learners.
- Generate new ways of working with school districts and schools in and outside Internationals network that build on the Internationals Approach.
- Further develop Internationals fee for service offerings .
- Develop and monitor project budgets.
- Oversee evaluation of fee for service projects.
- Participate in periodic peer inquiry discussions with other Internationals staff, attend staff meetings and internal meetings across teams.

WHAT YOU BRING

Internationals Network is looking for committed, experienced individuals with diverse backgrounds and experiences who are inspired by our mission and are highly motivated to improve educational programs and services for immigrant multilingual learners across the United States. You will be right at home here if you are passionate about issues related to educational equity, school improvement and immigrant learners, are a creative thinker and a team player, and are a great communicator looking to improve your own professional practice by working collaboratively.

WE EXPECT THE DIRECTOR OF SCHOOL SUPPORT-BAY AREA TO HAVE:

- Passion for Internationals Network's mission and strong commitment to school improvement, immigrant education and education reform



- Strong understanding of the Internationals Approach to supporting MLLs
- Strong project management, program planning and implementation skills
- Ability to implement services to schools to achieve the greatest impact
- Experience coaching adults in education settings
- Experience and/or ability to market services to districts, schools, & other potential partners
- Experience utilizing data to inform decision making
- Strong interpersonal skills and ability to build relationships on behalf of the organization
- Ability to work collaboratively with wide variety of staff members
- Ability to communicate in an effective and compelling manner both orally and in writing
- Experience planning meetings, conferences, and events of varying sizes
- Contract negotiation experience a plus

EDUCATION AND EXPERIENCE

- Master's Degree in education, nonprofit management, and/or related field
- Minimum of 3-5 years experience working with MLLs, teachers of MLLs, school and district leaders.

BENEFITS AND SALARY

- Salary for this position is competitive and depends on prior experience.

Interested candidates should submit a cover letter and resume via email to resume@internationalsnetwork.org NO PHONE CALLS PLEASE.

For more information on Internationals Network for Public Schools, visit our website at www.internationalsnetwork.org.